

# Tax Payments by Bank Card Your Smart Way to Pay Taxes

We are pleased to announce that all ZRA taxes can now be paid using Point of Sale (POS) machines and Bank Card via the Web.

**Point of Sale (POS):** Currently available at Chirundu, Kariba, Katima Mulilo, Victoria Falls, Kazungula, Kenneth Kaunda International Airport (KKIA), Lusaka Port and Kapiri Mposhi Stations. More Stations to be added in due course.

### Cards accepted include:

- Mastercard
- Visa
- Union Pay

**Bank Card Payments:** Pay for Domestic Taxes, Customs Taxes and Border Fees conveniently from anywhere by bank card through the Tax Portal and the Customs Portal respectively.

## Cards accepted include:

Visa

The new payment methods offer you convenient, fast, secure and simplified ways to pay your taxes.

For more details kindly send your email to A4EPAYMENT@zra.org.zm

# POS & CARD PAYMENT STEPS

#### **POINT OF SALE (POS) PAYMENT STEPS**

Step by step Point of Sale (POS) payment process for Domestic Tax and Customs;

The Taxpayer generates the PRN from the TAXONLINE portal for Domestic tax and the Customs portal for miscellaneous payments. For declarations, the system auto-generates the PRN once the entry is assessed.

- 1. Enter the generated payment reference number (PRN) on the POS machine
- 2. Verify the details of the entered PRN
- 3. Authorise the payment by entering the PIN
- 4. Print the Receipt from Customs portal

#### **CARD (E-COMMERCE) PAYMENT STEPS**

Step by step Card Payment process for Domestic Tax and Customs;

#### A) CUSTOMS

- 1. Go to www.zra.org.zm
- 2. Click on Customs tab
- 3. Select Customs Portal under customs information
- 4. Select payments and enter the generated PRN. Fetch for the details of the PRN and verify them
- 5. Select card payment on the Customs Portal and press pay. Confirm the PRN amount.
- 6. Enter your personal (billing) and card details and click next.
- 7. Print the receipt as confirmation of payment made
- 8. Print the ZRA receipt from the customs portal.

#### B) Domestic Tax

- 1. Go to www.zra.org.zm
- 2. Click on Tax Portal
- 3. Log in to Taxonline
- 4. Generate PRN
- 5. Select card payment as mode payment
- 6. Enter your personal (billing) and card details then click next.
- 7. Print the receipt as confirmation of payment made
- 8. Print the ZRA receipt from the TaxOnline portal.